



Education & Administrative Resources

1420 East College Drive
Marshall, MN 56258
www.swwc.org

BOARD OF DIRECTORS' MEETING

September 27, 2023
The READY Clinic
349 West Main Street, #1
Marshall, MN

5:00 pm Site Tour
5:30 pm Finance Committee Meeting
6:00 pm Dinner
6:30 pm Board Meeting

AGENDA

1. **Call to Order** – Matt Coleman, Chair
2. **Introduction of Guests** – Cliff Carmody
3. **Agenda Approval** – Chair Coleman (Action)
4. **Consent Agenda Approval** – Chair Coleman (Action)
 - 4.1 Minutes – August 23, 2023 ENCL
 - 4.2 Monthly Expenditures ENCL
 - 4.3 Services Contracts ENCL
 - 4.4 Consultant Contracts ENCL
 - 4.5 Personnel List ENCL
5. **The READY Clinic Staff Report** – The READY Clinic Staff (Information)
6. **Monthly Financial Report** – Tegan Gillund ENCL (Information)
7. **Action Items**
 - 7.1 Board Policies – 2nd Reading & Adoption – Abby Polzine ENCL (Action)
 - 7.2 SWWC ALC Pipestone Lease Agreement – Tegan Gillund ENCL (Action)
 - 7.3 SWWC ELC Belview Lease Agreement – Tegan Gillund ENCL (Action)
 - 7.4 Consulting Agreement with BAIRD for SWWC ELC ENCL (Action)
 - Marshall Project – Tegan Gillund
 - 7.5 Engagement Letter with BAIRD for Administrative Office ENCL (Action)
 - Project – Tegan Gillund
 - 7.6 SWWC ELC - Marshall Construction Manager Contract ENCL (Action)
 - Tegan Gillund
 - 7.7 MDE Review & Comment – SWWC ELC Marshall ENCL (Action)
 - Tegan Gillund
 - 7.8 Preliminary Development Agreement between SWWC, ENCL (Action)
 - City of Marshall, and the Marshall EDA – Tegan Gillund

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| 7.9 DSS MA Billing – Abby Polzine | ENCL | (Action) |
| 8. Executive Director's Report – Cliff Carmody | | (Information) |
| 8.1 Facility Update | | (Information) |
| 9. Finance Committee Report – Matt Coleman | | (Information) |
| 10. Open Forum/Closing Remarks -- All | | (Discussion) |
| 11. Other – All | | |

Mission – To be a collaborative partner providing exceptional services, innovative solutions, and proactive support.

Vision – To create a future where children, families, schools, and communities learn, succeed, and thrive.

SWWC Beliefs – Service, Integrity, Sincerity, Collaboration

Contact Information:

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